

CITY OF RICHMOND
OFFICE OF THE CITY ATTORNEY
900 EAST BROAD STREET, SUITE 400
RICHMOND, VIRGINIA 23219

TELEPHONE 804-646-3019
TELECOPIER 804-646-7939

HASKELL C. BROWN, III
INTERIM CITY ATTORNEY

WIRT P. MARKS
SENIOR ASSISTANT CITY ATTORNEY

April 9, 2021

Tracy Mosby
1011 E 15th Street
Richmond, VA 23224

Re: Tire Damage

Dear Ms. Mosby:

Without waiving any defenses, this will acknowledge receipt of your letter regarding the above-referenced matter. Your claim has been forwarded to PMA Management Corp, the City's Third Party Administrator for handling.

Any inquiries or concerns regarding the status of the claim should be directed to PMA at 888-476-2669.

Sincerely yours,

/s/

Wirt P. Marks
Senior Assistant City Attorney

WPM/dwl

cc: PMA
Risk Management
File

Compliance with Va. Code § 15.2-209

Tracy Mosby

Yes _____

No X

_____ Claim was not directed to Mayor, CAO, or City Attorney

_____ Claim was not delivered by hand, USPS, or commercial delivery service

_____ Claimant did not provide date of incident

_____ Claimant did not provide time of incident

X Claimant did not provide specific location of incident

_____ Claim was not received within six (6) months after cause of action occurred

_____ No description or statement of liability regarding the nature of the claim

_____ Other

RECEIVED

APR 09 2021

OFFICE OF THE CITY ATTORNEY

RNR TIRE EXPRESS
7601 W Broad Street
RICHMOND, VA 23294
(804) 740-7655

Payment Date
2/09/21
15:09:51

Customer: 133044
CASH SALE
RICHMOND VA 23294

Total Payments: 0.00
Sales Tax: 0.00
Total Misc: 0.00
Total GRP/ESP: 0.00
Total Fees: 0.00
Receivables: 337.78
337.78

Cred Tendered: 337.78
Change Due: 0.00

Old Receivable Amt : 0.00
New Receivable Amt Cred: 337.78-

RYLAND EPPS
I agree to pay the above amount
according to the card issuer agreement

Receipt #: 00051157750
Employee #: 1554
Acct Mgr #: 1

THANK YOU FOR YOUR BUSINESS!

I was on my way to work passing George Wythe
high school when I went into a pothole at 6:24 am
and miss a day of work because RNR had to
order my tire that is a size 19

on 2/7/21 at 6:20 AM

going to work on ^{near} Midlothian Turnpike ^{George Wythe High} hit

a pothole went over the

hill and down the hill

tire was flat. so I

called the police. miss a

day of work because

my car is my transportation

for work

Tracy Mosby
~~100~~ 1011 E 15th St
Richmond, VA 23224
(804) 229-3901
TracyMosby@aol.com

Police
report # 202102090077



RNR Tire Express 3005

7601 W Broad St
Richmond, Va 23294
Phone: 804-740-7655

02/09/2021 4:03:29 PM

Invoice #
9410

Tracy Mosby
1011 E 15th Street
Richmond, VA 23224

2020 Nissan Altima SR
Odometer In: 4744
License: UPCB577 - VA VIN: 1N4BL4CVXLC284339
Eng: 2.5L, In-Line4 (153CI)

INVOICE

Vehicle Time In: 2/9/2021 4:03:05PM

1 TIRE PF

Install 1 tire on PF of vehicle, set to proper pressure and balance

Part Number	Description	Quantity	Sale	Extended
	TORQUE SET 87FT POUNDS			

TORQUE WHEELS

Torque all 4 wheels to manufacturer specification. Safety double check performed by RW

Technician(s): Pully, Pairus

I consent to receiving text messages regarding your services, via automated technology, to the cell phone number you have on file. I acknowledge that I do not have to provide this consent to receive your services. Message and data rates may apply. Respond STOP to any message to cancel.

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Labor Total:	\$0.00
Parts Total:	\$0.00
Sublet Total:	\$0.00
Shop Supplies:	\$0.00
HazMat:	\$0.00

Sub Total:	\$0.00
Tax Total:	\$0.00
Grand Total:	\$0.00
Balance Due:	\$0.00



SIGNATURE..... *Tracy Mosby*

DATE February 9, 2021 2:52 pm

RNR Tire Express 3005

PADS/ROTORS

STARTING AT
\$299.99 PER AXLE
CARS

Coupon cannot be used with any other coupon or discount. Limit one coupon per transaction.

RNR Tire Express 3005

PADS/ROTORS

STARTING AT
\$399.99 PER AXLE
TRUCKS

Coupon cannot be used with any other coupon or discount. Limit one coupon per transaction.

RNR Tire Express 3005

ALIGNMENTS

STARTING AT
\$79.99

Coupon cannot be used with any other coupon or discount. Limit one coupon per transaction.



646 77 40 →

900 East Broad Street

Att Haskel Brown
Report #

20210209 -0077

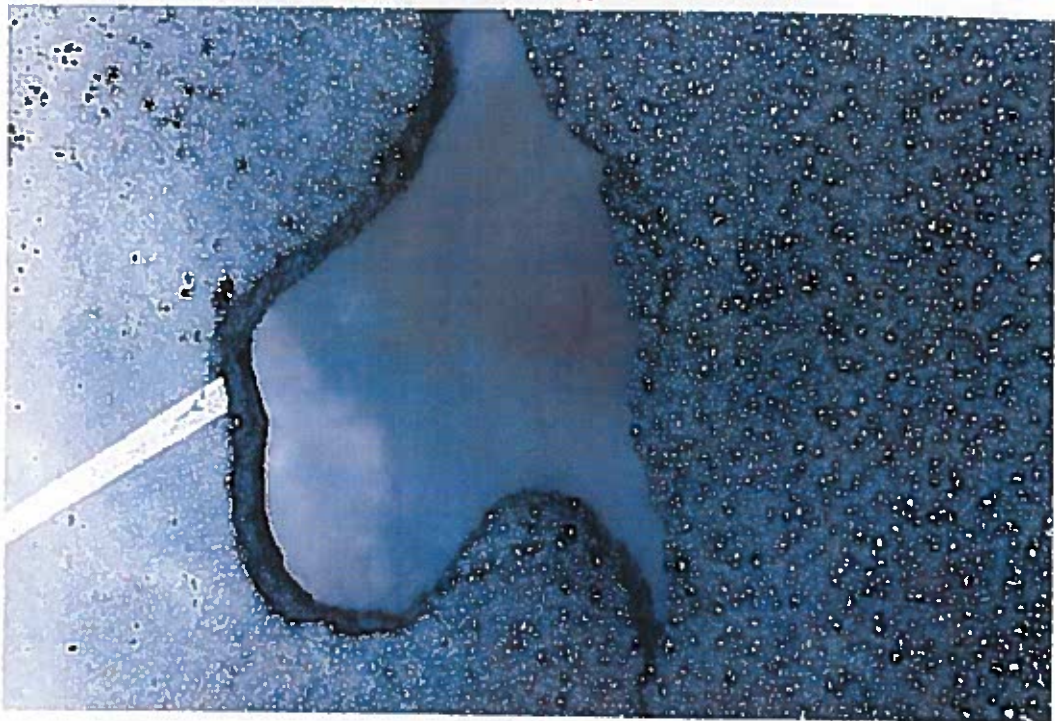
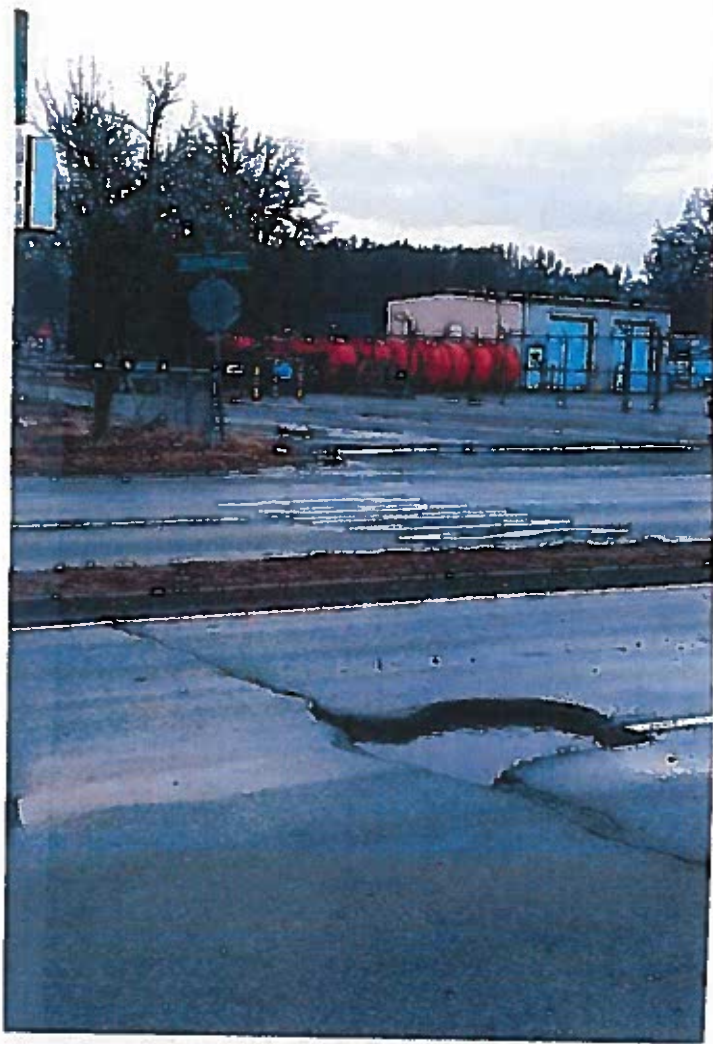
Brown

Location

Midtown & Division
@ the Intersection.

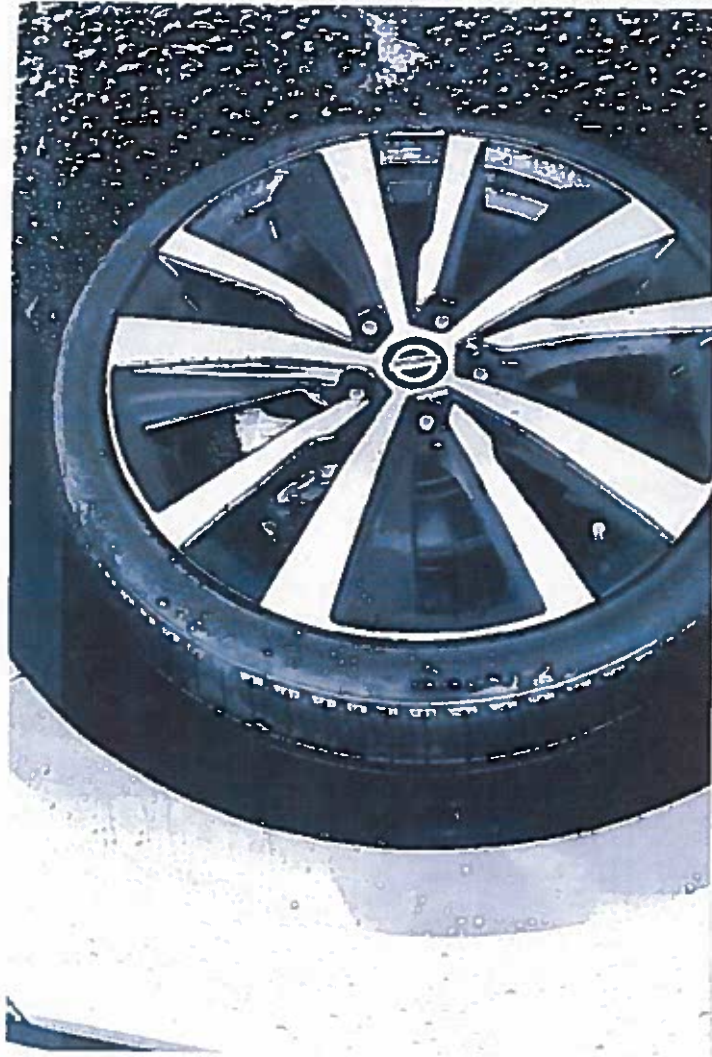
Keep Receipts











From: Tracy N Osby
1011 E 15th St
Richmond, VA 23224



RECEIVED

APR 09 2021

OFFICE OF THE CITY ATTORNEY

Ready **Post**.

Document Mailer

1024
1024
U.S. POSTAGE PAID
E-CM LETTER
RICHMOND, VA
23219
2021
\$0.95
R23038101860-22



23219



To: Office of the City Attorney
100 East
900 East Broad St Suite 400
Richmond, VA 23219



Claim - Tracy Mosby

**Pol: 0946079 382000 | Ins: CITY OF RICHMOND | Claim#: L003396213 |
DoL: 02/07/2021**

Lowery, Desiney W. - City Attorney

04/09/2021 02:37 PM

To: firstreport@pmagroup.com

Cc: "Stewart, Donnell R. - Finance", "Campbell, Wendell E. -
Finance", "Barron, Keith D. - Finance"

From: "Lowery, Desiney W. - City Attorney" <Desiney.Lowery@richmondgov.com>

To: "firstreport@pmagroup.com" <firstreport@pmagroup.com>

Cc: "Stewart, Donnell R. - Finance" <Donnell.Stewart@richmondgov.com>, "Campbell,
Wendell E. - Finance" <Wendell.Campbell@richmondgov.com>, "Barron, Keith D. -
Finance" <Keith.Barron@Richmondgov.com>

1 attachment



Mosby, Tracy - Acknowledgment Ltr.pdf

Good afternoon.

Please see the attached claim.

Kind regards,



Desiney Lowery

Legal Secretary / Receptionist

Office of the City Attorney

900 East Broad Street, Suite 400

Richmond, Virginia 23219

804.646.0350

Hours of Availability: Mon-Fri. 8am-5pm

This e-mail, including any attachments, is for the sole use of the intended recipient or recipients. It may be confidential or protected by the attorney-client privilege or work product doctrine. Any unauthorized review, use, disclosure, or distribution is prohibited. Please contact the sender by reply e-mail if you are not the intended recipient and delete the original and all copies of this e-mail.



Claims Mailing Address: P.O. Box 5231, Janesville, WI 53547-5231 | 888.476.2669

PMA Management Corp.

April 13, 2021

Tracy Mosby
1011 E 15th St
Richmond, VA 23224

RE: Claimant: Tracy Mosby
Claim No: L003396213
Insured: CITY OF RICHMOND
D/A: February 7, 2021

Dear Tracy Mosby:

Please be advised that I have been assigned this claim on behalf of the City of Richmond.

I am investigating the facts of this incident and wish to advise you of my involvement. If we have not discussed the incident upon receipt of this letter, please contact me at the number listed below.

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Robin Fox", is written over a light blue circular stamp.

Robin Fox
Account Claims Rep I
804-967-5613

Enclosure(s):



Fw: Claim#: L003396213 | DoL: 02/07/2021 - Tracy Mosby
Robin Fox to: keith.barron, donnell.stewart

05/10/2021 10:19 AM

From: Robin Fox/PMA/PMAGroup
To: keith.barron@richmondgov.com, donnell.stewart@richmondgov.com

Good morning,

Claimant struck a pothole.

Per the reports from DPW,

several reports for loss location of 4314 Crutchfield, last report was on 12/28/2020 and completed 1/12/2021

1/14/2021 report of pothole at 4050 Midlothian Turnpike, just outside George Wythe High School Entrance, completed 2/26/21

2/5/2021 report of pothole at 4801 Midlothian Turnpike, still open
2/9/2021 report of pothole at 4801 Midlothian Turnpike, duplicate request

At this time, I recommend we accept

Please advise,

Thanks
Robin Fox
Account Claims Representative 1 | PMA Management Corp | Richmond

T:804-967-5613 F: 800-432-9762
Robin_Fox@pmagroup.com
PMA Companies | Old Republic Insurance Group
PO Box 5231
Janesville, WI 53547
www.pmacompanies.com

----- Forwarded by Robin Fox/PMA/PMAGroup on 05/10/2021 10:18 AM -----

From: "Jackson, Kimberly E. - DPW" <Kimberly.Jackson@richmondgov.com>
To: "Robin_Fox@pmagroup.com" <Robin_Fox@pmagroup.com>
Cc: "Stewart, Donnell R. - Finance" <Donnell.Stewart@richmondgov.com>, "Barron, Keith D. - Finance" <Keith.Barron@Richmondgov.com>, "Walsh, John G. - DPW" <John.Walsh@richmondgov.com>
Date: 04/28/2021 10:18 AM
Subject: RE: Fw: Claim#: L003396213 | DoL: 02/07/2021 - Tracy Mosby

Good morning Ms. Fox,

Please see the attached claim file L003396213 for 4801 Midlothian Turnpike and 4314 Crutchfield Street. The claimant did not provide a specific address along Midlothian Turnpike where the incident occurred. However, potholes were filled at 4314 Crutchfield Street in front of George Wythe High School and 4801 Midlothian Turnpike in front of Larry's Muffler Shop as of February 26, 2021. Numerous requests were submitted and processed for potholes at both

locations. No active potholes were found during the inspection. Let me know if you have any questions.

Thank you,

Kimberly Jackson
Management Analyst – Claims Investigator
Community Enhancement Team



Department of Public Works
3506 Hopkins Road
Richmond, VA 23224
Office (804) 646-1925
Fax (804) 646-1650

From: Robin_Fox@pmagroup.com [mailto:Robin_Fox@pmagroup.com]
Sent: Tuesday, April 27, 2021 1:11 PM
To: Jackson, Kimberly E. - DPW <Kimberly.Jackson@richmondgov.com>
Subject: RE: Fw: Claim#: L003396213 | DoL: 02/07/2021- Tracy Mosby

CAUTION: This message is from an external sender - Do not open attachments or click links unless you recognize the sender's address and know the content is safe.

Thank you!

Robin Fox

Account Claims Representative 1 | PMA Management Corp | Richmond

T:804-967-5613 F: 800-432-9762

Robin_Fox@pmagroup.com

PMA Companies | Old Republic Insurance Group
PO Box 5231

Janesville, WI 53547

www.pmacompanies.com

From: "Jackson, Kimberly E. - DPW" <Kimberly.Jackson@richmondgov.com>
To: "Robin_Fox@pmagroup.com" <Robin_Fox@pmagroup.com>
Date: 04/27/2021 01:09 PM
Subject: RE: Fw: Claim#: L003396213 | DoL: 02/07/2021- Tracy Mosby

Ms. Fox,

I will expedite this request but this appears to be the first time I received it.

Kimberly Jackson
Management Analyst – Claims Investigator
Community Enhancement Team



Department of Public Works
3506 Hopkins Road
Richmond, VA 23224
Office (804) 646-1925
Fax (804) 646-1650

From: Robin_Fox@pmagroup.com [mailto:Robin_Fox@pmagroup.com]
Sent: Tuesday, April 27, 2021 12:45 PM
To: Jackson, Kimberly E. - DPW <Kimberly.Jackson@richmondgov.com>
Subject: Re: Fw: Claim#: L003396213 | DoL: 02/07/2021- Tracy Mosby

CAUTION: This message is from an external sender - Do not open attachments or click links unless you recognize the sender's address and know the content is safe.

Apparently the initial request was too large...

Robin Fox
Account Claims Representative 1 | PMA Management Corp | Richmond

T:804-967-5613 F: 800-432-9762
Robin_Fox@pmagroup.com
PMA Companies | Old Republic Insurance Group
PO Box 5231
Janesville, WI 53547
www.pmacompanies.com

From: Robin Fox/PMA/PMAGroup
To: kimberly.jackson@richmondgov.com
Date: 04/27/2021 12:11 PM
Subject: Fw: Claim#: L003396213 | DoL: 02/07/2021- Tracy Mosby

Good afternoon,

Can you please provide an update on the previously requested reports?

Thanks

Robin Fox

Account Claims Representative 1 | PMA Management Corp| Richmond

T:804-967-5613 F: 800-432-9762

Robin.Fox@pmagroup.com

PMA Companies | Old Republic Insurance Group

PO Box 5231

Janesville, WI 53547

www.pmacompanies.com

----- Forwarded by Robin Fox/PMA/PMAGroup on 04/27/2021 11:58 AM -----

From: Robin Fox/PMA/PMAGroup

To: kimberly.jackson@richmondgov.com

Cc: keith.barron@richmondgov.com, donnell.stewart@richmondgov.com, john.walsh@richmondgov.com

Date: 04/13/2021 09:38 AM

Subject: Claim#: L003396213 | DoL: 02/07/2021- Tracy Mosby

Good Morning,

Claimant reports hitting a pothole on Midlothian Turnpike in front of George Wythe High School.

Can you please provide any reports for this location?

[attachment "L003396213.pdf" deleted by Robin Fox/PMA/PMAGroup]

Thanks

Robin Fox

Account Claims Representative 1 | PMA Management Corp| Richmond

T:804-967-5613 F: 800-432-9762

Robin.Fox@pmagroup.com

PMA Companies | Old Republic Insurance Group

PO Box 5231

Janesville, WI 53547

www.pmacompanies.com

**** This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, use, or copying of this communication, including attachments, is strictly prohibited. If you have received this communication in error, please notify us immediately by reply email, fax or by telephone and delete, or destroy in a confidential manner, the original message or return the original message to**

us. **

**** This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, use, or copying of this communication, including attachments, is strictly prohibited. If you have received this communication in error, please notify us immediately by reply email, fax or by telephone and delete, or destroy in a confidential manner, the original message or return the original message to**



us. ** 04.28.21 - PMA Claim File - L003396213 - 4801 Midlothian Turnpike.pdf



Claim#: L003396213 | DoL: 02/07/2021
Robin Fox to: tracymosby

05/14/2021 10:53 AM

From: Robin Fox/PMA/PMAGroup
To: tracymosby@aol.com

Please see enclosed release. Please review the release, sign it, have it notarized and return it to me. Once I am in receipt of the signed/notarized release, I will issue the settlement check and send it to you.

If you have any questions, please feel free to contact me.



Mosby Release.pdf

Thanks

Robin Fox
Account Claims Representative 1 | PMA Management Corp | Richmond

T:804-967-5613 F: 800-432-9762
Robin_Fox@pmagroup.com
PMA Companies | Old Republic Insurance Group
PO Box 5231
Janesville, WI 53547
www.pmacompanies.com

The UPS Store

11533 Busy St.
N. Chesterfield, VA 23236
P. 804.464.1116
F. 804.464.1129
store6354@theupsstore.com
theupsstorelocal.com/6354

Fax

To Robin Fox

Company PMA

Fax number 860 4329762

Date 5/19/21

Job number _____

From Tracy Mosby

Phone number 8042293901

Fax number _____

Total pages 1

Printing Services

Mailbox Services

Notary Services

Freight Services

Packaging Services

**PROPERTY DAMAGE RELEASE
CLAIM# L003396213**

KNOW ALL BY THESE PRESENTS:

That the Undersigned, being of lawful age, for sole consideration of Three Hundred Thirty Seven Dollars and Seventy Eight Cents (\$337.78) to be paid to Tracy Mosby do/does hereby and for my/our/its heirs, executors, administrators, successors and assigns release, acquit and forever discharge City of Richmond, States Self Insurers RRG, PMA Management Corp and his, her, their, or its officers, employees, agents, servants, successors, heirs, executors, administrators and all other persons, firms, corporations, associations or partnerships of and from any and all claims, actions, causes of action, demands, rights, damages, costs, loss of service, expenses and compensation whatsoever, which the undersigned now has/have or which may hereafter accrue on account of or in any way growing out of any and all known and unknown, foreseen property damage and the consequences thereof resulting or to result from the occurrence on or about the 7th day of February 2021, at or near 4801 Midlothian Turnpike, Richmond VA.

It is understood and agreed that this settlement is the compromise of a doubtful and disputed claim, and that the payment is not to be construed as an admission of liability on the part of the party or parties hereby released, and that said released parties deny liability and intend merely to avoid litigation and buy their peace, The undersigned further declare(s) and represent(s) that no promise, inducement or agreement not herein expressed has been made to the undersigned, and that this Release contains the entire agreement between the parties hereto, and that the terms of this Release contains the entire agreement between the parties hereto, and that the terms of this Release are contractual and not a mere recital.

The undersigned has the authority to enter into this Release and has not assigned the claim to any other party. This release may not be modified or amended except by a written document signed by all parties to the Release. The terms of the Release shall be governed by and construed by the laws of the Commonwealth of Virginia.

All parties represent that they fully understand their right to review the release with an attorney. They have read and understand the terms of the Release. They are freely, knowingly and voluntarily entering into the Release.

SIGNATURE(S):

5/15/21
Date

Tracy Mosby
Signature

NOTARY: State of Virginia; County of North Chesterfield; SS
On this 15th day of May, 2021, before me appeared _____

Tracy Celesta Mosby who is known to be
the person(s) named herein and who voluntarily executed this release.

[Signature]
Notary Signature

06/30/2023
Date Expiration Expires

